



# **RBC DON JOHNSON HOCKEY LEAGUE**

Memorandum of Association  
Bylaws, Regulations and Rules

**August 2015  
Revision 3.4**

## Caution

Maintaining revision control of this document will be difficult as there can be numerous copies of this document in circulation. As a result, the official (most recent) version of the document will be posted on the RBC DJHL website. The table below will track the various revisions and will be used to identify the actual revision of printed copies.

<b>Rev. No.</b>	<b>Date</b>	<b>Description</b>	<b>Approved by:</b>
1.0	July, 2012	Original revision J Casey	
1.1	July, 2012	Minor revisions L Hudson	
1.2	August, 2012	Committee review	
1.3	November, 2012	Minor edits following August review	
2.0	December, 2012	Final edits from Dec. 6 <sup>th</sup> meeting	
3.0	August, 2014	Change to 6 team pooled divisions	
3.1	November , 2014	General cleanup, Ice Time Alloc.	
3.2	February 2015	Playoff format	
3.3	August 2015	OC Composition	
3.4	August 2015	League fees and affiliates	



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## Endorsement

The Associations included as members of the RBC Don Johnson Hockey League endorse the establishment of the Association as described in the Memorandum of Association, Bylaws, Rules and Regulations.

The undersigned have received authority from their respective associations to endorse this document.

Avalon Celtics Minor Hockey Association

Mark Noseworthy

Print Name

Signature

Conception Bay Regional Minor Hockey Association

Karen Bursey

Print Name

Signature

Goulds Minor Hockey Association

Keith Morry

Print Name

Signature

Mount Pearl Minor Hockey Association

Gonzo Bennett

Print Name

Signature

Northeast Minor Hockey Association

Don Power

Print Name

Signature

Southern Shore Minor Hockey Association

James Doyle

Print Name

Signature

St. John's Minor Hockey Association

Jeff Brewer

Print Name

Signature



## Tribute



*Donald Stewart Johnson 1930 - 2012*

The RBC Don Johnson Hockey League was named to honour the long time hockey volunteer. Don was born in Halifax Nova Scotia in 1930 and moved to his adopted home in Newfoundland in 1959. Upon arriving in St. John's Don quickly became a member of the St. Pat's senior hockey team, having learned his trade as a member of the Fairview Aces of the Halifax Suburban Hockey League. As a player Don became well known as a stalwart on defence for St. Pat's. During his two seasons with St. Pats the team won the Boyle Trophy. As an Assistant Coach with the St. John's Capitals Don was a member of three Herder Memorial Trophy championship teams

However it was in his volunteer roles with the Newfoundland Amateur Hockey Association ("NAHA") and the Canadian Amateur Hockey Association ("CAHA") that Don had his greatest impact on hockey in Newfoundland and Canada.

Don became President of the CAHA in 1976. During his term as President the use of hockey helmets was made mandatory, supporting Don's concern for player safety at all levels of hockey. Don was recognized as a life member of Hockey Canada in 1980.

Whenever he spoke to a group of minor hockey players, Don would always tell the children how lucky they were to be able to participate in such a great game. He would tell the children to make sure they thanked their parents for all they do to allow them to be hockey players. Don was keenly aware of the sacrifices minor hockey families make having supported his own children with their hockey dreams. Don was a great person who inspired many in the Newfoundland & Labrador hockey community.

*"Hockey has been good to a great many Canadians while Don Johnson was good to hockey."*



## Memorandum of Association

### Article 1: NAME

This Association shall be known as the RBC Don Johnson Hockey League (“DJHL” or the “League”), operating as a Minor Hockey League, based out of the Metropolitan St. John’s Area and deriving its authority from Hockey Newfoundland & Labrador (“HNL”).

### Article 2: OBJECTIVES

The objectives of the League will be:

*To foster and promote the development of young hockey players from participating minor hockey associations within the Tri-Com area through an all-star level hockey experience,*

*To control and administer the playing of the game of hockey in accordance with the rules, regulations and etiquette of the game, and*

*To promote sportsmanship and respect amongst the players, coaches, parents and fans of the League.*

### Article 3: MEMBERSHIP

Membership in the League shall consist of the seven Tri-Com based minor hockey associations that have historically participated in the League. More specifically:

Avalon Minor Hockey Association  
Conception Bay Regional Minor Hockey Association  
Goulds Minor Hockey Association  
Northeast Minor Hockey Association  
Mount Pearl Minor Hockey Association  
Southern Shore Minor Hockey Association  
St. John’s Minor Hockey Association

Other teams from outside Tri-Com wishing to enter the league must adhere to the procedure outlined in Bylaw 11.

### Article 4: GENERAL

The Memorandum of Association (“the MOA”) shall conform to the Articles, By-Laws, and Regulations of HNL, HNL Minor Council and Hockey Canada. In the event any section of the MOA is in conflict with the Articles, By-Laws and Regulations of any of HNL, HNL Minor Council or Hockey Canada, the Executive Committee is empowered to make such changes as are required so that this MOA complies with the Articles, By-Laws and Regulations of HNL, HNL Minor Council or Hockey Canada.



## **Article 5: OPERATING COMMITTEE**

The Operating Committee shall consist of one representative of each of the seven participating minor hockey associations, two members at large, plus the Financial Administrator and the League Administrator (“the Administrators”).

Each association shall provide a qualified individual to represent their association on the Operations Committee for the duration of the hockey season. This individual should have responsibilities associated with the operation of the entire all-star program for their association as opposed to only coaching responsibilities with one team.

An Executive Committee, consisting of a President, Vice President and Treasurer will be elected from the members of the Operating Committee at the first meeting for the new season. The Administrators cannot hold an Executive Committee position. The members at large are to be nominated by the members of the Operating Committee and appointed for a 1-year term.

## **Article 6: BYLAWS, REGULATIONS AND PLAYING RULES**

The Bylaws, Regulations and Playing Rules must be followed by all persons involved in the administration, management and operation of the League, and its teams.

The Bylaws, Regulations and Playing Rules may be modified and added to during normal meetings of the Operating Committee as allowed for in Article 7.

## **Article 7: AMENDMENTS**

All proposed amendments to the Memorandum of Association and Bylaws will require a two-thirds majority vote of the Operating Committee members in attendance at the meeting where the vote is taking place.

A minimum of 7 days Notice is required for a meeting where an amendment to the Memorandum of Association or Bylaws will be discussed and voted upon. The agenda for the meeting and the proposed amendment must be provided at least 3 days in advance of the meeting.

All proposed amendments to the Regulation and Playing Rules, or the Duties of the Administrators, will require a greater than 50% majority vote of the Operating Committee members in attendance at the meeting where the vote is taking place.

## **Article 8: MEETINGS**

Regular meetings of the Operating Committee will be held as required.

Meetings will be called by the either of the Administrators, at the request of two or more members of the Operating Committee.

Meetings of the Operating Committee will be chaired by the President, and in his/her absence the Vice President.





Attendance at Operating Committee meetings is mandatory. A meeting quorum will be 5 members of the Operating Committee, including the meeting chairperson and the Administrators.

Matters discussed at meetings of the Operating Committee are sometimes confidential in nature. Further discussion of these confidential matters by Operating Committee members is restricted to subsequent discussion held at executive meetings of the member's home association. Executive members of the member's home association are also expected to respect the confidential nature of these matters.

Any member of the Operating Committee, who misses three consecutive meetings, without having an alternate representative in attendance, will be asked to remove themselves from the Operating Committee. The President, at the request of the Operating Committee, will seek a replacement representative from the sponsoring association.

Meetings of coaches and team managers with members of the Operating Committee will be held as required.



## **Bylaws**

### **Bylaw 1: OPERATING COMMITTEE**

The Operating Committee shall consist of one representative of each of the seven (7) participating minor hockey associations, along with the Financial Administrator and the League Administrator. Players come to the pooled leagues from member minor hockey associations. If parents or players have concerns to be addressed by the Operating Committee, they must contact the representative of their home minor hockey association who will bring their concern to the Operating Committee.

### **Bylaw 2: EXECUTIVE COMMITTEE**

The Executive Committee shall consist of a President, Vice President and Treasurer elected for a one year term from the members of the Operating Committee. The Executive Committee will be elected at the first meeting of the Operating Committee for the current season.

The President's role will be to act as the chairperson of League meetings and as the public spokesperson for the League. The President will also act as the liaison with HNL.

The Vice President will support the President in his role by filling in whenever the President is unavailable to fulfill their duties.

The Treasurer role will be to act as the Chief Financial Officer of the League. The Treasurer and the Financial Administrator will prepare an annual budget for the League upon which player fees will be set. The Treasurer will present regular financial and annual statements to the Operating Committee.

### **By-Law 3: DISCIPLINE COMMITTEE**

The League will convene a three person discipline committee when required, under the direction of the Vice President. The members of the discipline committee will be selected for their hockey knowledge, familiarity with the League, and experience with minor hockey.

Other members of the Operating Committee and members of team management are prohibited from serving on the Discipline Committee. The exception being, if the Vice President is believed to be in a conflict of interest, the Operating Committee will select another member from within their ranks to act as chairperson of the Discipline Committee in place of the Vice President for those investigations where a conflict of interest may exist.

The Discipline Committee will make recommendations to the Operating Committee, who in turn will be responsible for imposing a disciplinary action upon a player, coach, parent, staff members of teams, or other person referred to the Discipline Committee for consideration.

### **By-Law 4: PROTEST COMMITTEE**



The League will convene a three person Protest Committee when required, under the direction of the Vice President. The members of the Protest Committee will be selected for their hockey knowledge, familiarity with the League, and experience with minor hockey.

Other members of the Operating Committee and staff members of teams are prohibited from serving on the Protest Committee. The exception being, if the Vice President is believed to be in a conflict of interest, the Operating Committee will select another member from within their ranks to act as chairperson of the Protest Committee in place of the Vice President for those investigations where a conflict of interest may exist.

The Protest Committee will make recommendations to the President, who in turn will be responsible for ensuring those recommendations are carried out within an appropriate timeframe

### **By-Law 5: VOTING**

All members of the Operating Committee, with the exception of the Administrators, will have one vote for all matters under consideration at meetings. This should result in 9 votes on all matters, 1 vote from each association and 1 vote each from the members at large, if all 7 associations are represented at the meeting where the vote is taking place.

When a vote is called, all members of the Operating Committee are required to vote, with the exception of a member who has declared a conflict of interest with respect to the matter at hand. There will be no abstentions. Abstentions will be considered to be a vote against the motion. An abstention may be granted by the Chairperson for any member who is in a conflict of interest with respect to the matter voted upon. Abstentions granted by the Chairperson for a conflict of interest will not be considered as a vote against the motion.

In the event of a tie, the Chairperson for the meeting will cast a final deciding vote.

### **By-Law 6: LEAGUE STRUCTURE**

The League will operate with the following divisions of minor hockey as established by Hockey Canada:

- Pooled Bantam
- Pooled Pee wee
- Atom A (Association based teams)
- Atom B (Association based teams)
- Pee wee B (Association based teams)
- Bantam B (Association based teams)
- Novice Developmental (Association based teams, mini season)



### **By-Law 7: ASSOCIATION BASED TEAMS**

The DJHL will operate leagues for association based teams in the Atom A, Atom B, Pee wee B and Bantam B divisions. Participation at the B level requires the association to also participate at the pooled division where a B team will be entered. Each association can enter a maximum of 1 team per division at the Pee wee B and Bantam B levels. Associations with 2 Atom teams must enter a team in both the A and B division.

Associations with 1 Atom team must identify the division in which they prefer to enter the team. The Operating Committee will determine which division is most appropriate for the team. Where practical, a pre-season tournament or a series of exhibition games may be used to determine the appropriate division for the Atom teams from each association.

Prior to the start of the season Associations must provide the Operating Committee with the list of association based teams they wish to enter in each division. Final Association based team rosters must be on file with the League on or before November 15<sup>th</sup> of each season.

The Operating Committee reserves the right to reassign Atom teams after the season has commenced. The transfer of teams between divisions will occur if the teams in question are not of a comparable calibre to the other teams in the division. Transfers may be made from Atom A to Atom B divisions and from Atom B to Atom A divisions. Regulation 18 covers the procedure involving team transfers.

In the Pee wee and Bantam divisions the DJHL will operate only 1 division for association based teams, to be classified as the B division.

### **By-Law 8: POOLED TEAMS**

Prior to the start of the season, the DJHL will complete a comprehensive tryout process to identify players for participation in the Pee wee and Bantam pooled divisions.

Each division will have a minimum of six (6) pooled teams.

### **By-Law 9: PLAYOFFS**

At the end of the regular season there will be playoffs in every division to declare a champion. All teams in each division will advance to the playoff round. In the 6 team pooled divisions the top 2 teams will receive a bye to the semi-final playoff round. The remaining 4 teams will compete for the right to advance to the semi-finals.

In the association based divisions with greater than 4 teams an elimination round of games will be played to identify the 4 teams proceeding to the semi-final round. The Operating Committee will agree upon the format for the elimination rounds in the required divisions and post a playoff tree at least 2 weeks before the end of the regular season.



### **By-Law 10: SCHEDULE**

Each team will play a balanced schedule of approximately 25 games per season. There may be some variation depending upon the number of teams per division, and the overall duration of the hockey season.

Establishing the League regular season and playoff schedule will be the responsibility of the League Administrator. The League schedule will be posted to the League website and maintained daily.

The objective of the League regular season schedule is to minimize the number of schedule conflicts on a weekly basis. Each association will provide one (1) weekly game time slot for every association based team participating in the League. The League Administrator will determine which game slot is best assigned to which team.

Each association will provide ice time to the League to schedule practices and games for the pooled divisions. The ice time commitment from each association will recognize (i) the number of players participating from that association and (ii) the availability of ice time in the association's home rink.

The ice time allotment for the pooled teams will typically be 2 games and 2 practise hours per week.

### **By-Law 11: ENTRANTS FROM OUTSIDE TRI-COM**

Other minor hockey associations wishing to enter association based teams in the Atom A, Atom B, Peewee B and Bantam B divisions must file a letter of application with the League President prior to August 15<sup>th</sup> of the year in which the team requests entry. The letter of application is to include a list of available ice time and the division of entry for the team. Applications are for one season only. Teams will be accepted with a two-thirds majority vote of the associations competing in the division in which entry is sought.

Applications for the Peewee and Bantam pooled divisions will not be accepted from associations outside the Tri-Com area.

### **By-Law 12: SPONSORSHIP AND NAMING RIGHTS**

The League will offer naming rights for the League and individual teams to sponsors interested in supporting minor hockey. Sponsors must be appropriate for the age of the children participating in the League and on sponsored teams. The amount and term of League and team sponsorship will be determined by the Operating Committee. There will be no individual player sponsorship allowed.



**By-Law 13: LEAGUE WEBSITE**

The League will maintain a website to act as the primary communication channel between the League and its teams. The website will provide schedule, standings, results, rosters, documentation and news in a timely and accurate manner.



## Regulations

### **Regulation 1: PURPOSE**

The purpose of the League Regulations is to clearly define the operation of the League and the teams participating in the League. Players, parents, team management and the Operating Committee should be familiar with the League's Regulations.

### **Regulation 2: AMENDMENTS TO THE REGULATIONS**

All proposed amendments to the Regulations will require a greater than 50% majority vote of the Operating Committee.

A notice of motion can be made at a regularly scheduled meeting of the Operating Committee that an amendment to the Regulations will be discussed and voted upon at the next regularly scheduled meeting of the Operating Committee. The motion wording must be included in the minutes of the meeting where the notice was given, and the discussion and vote identified on the agenda of the meeting where it will take place.

### **Regulation 3: TEAM ROSTERS**

Teams will consist of a minimum of fifteen skaters and two goalies. Team rosters must conform to Hockey Canada Rule 2.2(a) and HNL rules for maximum number of players.

The minimum number of players required for a League game is established in Rule 5

### **Regulation 4: TEAM COLOURS**

Association based teams should have both dark and light coloured jerseys. The home team is to wear the dark coloured jersey and the visiting team is to wear the light coloured jersey.

Home team is to change colours in the event of a conflict of colours.

### **Regulation 5: FINANCES**

The management of League finances is the responsibility of the Treasurer.

The Treasurer will present a Budget to the Operating Committee prior to the start of each hockey season.

The Treasurer will prepare financial statements and present them at meetings of the Operating Committee.

The financial year will be from June 1<sup>st</sup> to May 31<sup>st</sup> each season. A year end financial statement for May 31<sup>st</sup> will be presented to the Operating Committee each season.



The League will maintain a consolidated bank account at a recognized financial institution. For the duration of the RBC sponsorship the League account will be maintained at a RBC branch. Signing Authority for League accounts will be the President, Vice President, Treasurer and the Financial Administrator. Two signatures are required for every cheque issued for payment.

**Regulation 6: FUNDRAISING**

All fundraising for teams in the pooled leagues require the approval of the Operating Committee. Fundraising involving lottery licenses require the signature of the League President and one other member of the Operating Committee. Teams will only be allowed to apply for 1 lottery license per season. The League will provide team's with a detailed fundraising policy at the start of each season.

**Regulation 7: LEAGUE REGISTRATION FEES**

League Registration Fees apply to those associations registering association based teams in the Atom A, Atom B, Peewee B and Bantam B divisions. League Registration Fees will consist of an association component and a per team component.

The association component will consist of \$500 per association. The team component will consist of a \$100 per team fee.

Table 1 details the League Registration Fees for the various numbers of teams.

**Table 1  
Calculating League Registration Fees**

<b>No. of Teams</b>	<b>Association Fee</b>	<b>Team Fee</b>	<b>Total Fee</b>
1	\$500	\$100	\$600
2	\$500	\$200	\$700
3	\$500	\$300	\$800
4	\$500	\$400	\$900

The Financial Administrator will issue an invoice to each association after the start of the season. There will be no refunds issued for teams withdrawing from the League after the initial invoice has been paid. All invoices must be paid in full 15 days following the presentation of the invoice to the association.

**Regulation 8: POOLED LEAGUE TRYOUT FEES**

Each season the League will hold tryouts to identify players that will participate on pooled League teams. The Operating Committee will determine a tryout fee to be paid by all players participating in the tryouts, including those players who have been granted an exemption from actually attending on-ice sessions. The tryout fee will be established based upon the following principles:





- All tryout fees are to be paid in advance of attending the tryout
- The fee will be based upon recovering all costs from those players registered for the tryouts
- Cost to be recovered include ice time, officials, evaluators and jersey rental
- The Operating Committee will prepare a tryout budget, including an estimate of the number of players trying out, to calculate a per player fee

### **Regulation 9: POOLED LEAGUE PLAYER REGISTRATION FEES**

The Operating Committee will determine a registration fee to be paid by all players participating in the pooled League. The registration fee will be established based upon the following principles:

- Every player in the same division will be charged the same registration fee
- The registration fee will be based upon recovering all costs from League players on an annual basis
- Cost to be recovered include ice time and officials' cost incurred by associations providing same to the League
- The Operating Committee will prepare a season budget to calculate a per player fee, including an estimate of the following costs:
  - Ice time and officials based upon rates provided by associations providing same
  - Uniforms including new or replacement jerseys, pant shells and hockey socks
  - Association administration costs
  - Hosting the Annual Provincial Tournaments
  - Attending the Annual Provincial Tournaments
  - Honorariums
  - Banquet
  - Awards
- Registration fees for affiliated players will be set at \$100 per player.
- Registration fees are to be paid in full following the announcement of team rosters at a time and place set by the League ("League Registration Day"). There will be **NO REFUNDS** after this date.

Players with outstanding fees following League Registration Day will be removed from team rosters following written notification from the League.

Refunds may be considered in cases of season ending injury supported by written confirmation from a medical doctor.

### **Regulation 10: POOLED LEAGUE PLAYER EVALUATIONS**

During the tryout process, the League will use a group of external evaluators to provide a ranked list of players to be included in the team selection process, and to identify those players being released to return to their association. The evaluators will also be present and assist in the team selection process.



The external evaluators will not produce an evaluation of the skills deficiency of individual players or the reason why the player was ranked where they were or the reason why the player was returned to their association. Copies of player evaluations will *not* be provided to the parents of released players.

Dedicated goalie evaluators will rank the performance of the goalies.

### **Regulation 11: POOLED LEAGUE TRYOUT PROCESS**

Each season will start with a tryout process to identify players for the pooled teams. All associations will advertise the tryout process to their membership through their website and any other registration advertising they are undertaking. Only those players in good standing with their minor hockey association will be permitted to participate in the pooled league tryout process.

The six team pooled Peewee and Bantam divisions will require 90 players and 12 goalies for a total of 102 players per division. In seasons where the number of players registered for the tryouts exceeds the required number, the Operating Committee may organize the tryouts with multiple phases of on-ice sessions to evaluate the players. For example a 2 phased approach with a phase 1 Rookie Camp for new players to the division and a phase 2 Main Camp for returning players and graduates from Rookie Camp could be undertaken. Each season, in advance of the tryout registration process, the Operating Committee will prepare a detailed description of the tryout process and communicate it to the eligible players.

Players can be released to return to their association anytime following the 3<sup>rd</sup> on-ice session.

Players requesting an injury exemption from the tryouts must do so in writing prior to the 1<sup>st</sup> on-ice session. Where practical, written justification from an attending medical doctor or other medical professional should accompany the written request submitted by the parent. Players injured during the tryout process will be automatically considered for injury exemption. The Operating Committee will review each request individually and if an exemption is granted, place the player in the appropriate position on the ranked list of players. Players requesting an injury exemption must have a realistic expectation of returning to play early in the season.

### **Regulation 12: POOLED LEAGUE TEAM SELECTION PROCESS**

League teams will be selected through a *restricted draft* process. Prior to the player draft the evaluators will provide the League with 3 ranked lists of players as follows:

- 66 forwards
- 48 defensemen
- 16 goalies

In attendance at the draft will be the 6 head coaches, the evaluators, the League Administrator and 1 Operating Committee member without a child participating in the draft.



The order of selection for the draft will be determined by a random draw. The order of selection will alternate from round to round in a sequence determined by the Operating Committee. Teams will be selected by the head coach with input from the evaluators. If the head coach has not yet been selected then the evaluators will select the team.

The draft will proceed by position, with players eligible for selection in the round restricted to the next 6 ranked players. The exception being the last 2 forwards, last defenseman and 2<sup>nd</sup> goalie being selected can come from any of the remaining players on the 3 ranked lists provided by the evaluators.

Players not selected in the draft will be eligible for affiliated player status. Each team will select 3 forwards, 2 defensemen and 1 goalie as affiliated players in a mini draft at the conclusion of the main draft.

Team rosters will be posted to the League website following the team selection process.

### **Regulation 13: POOLED LEAGUE UNIFORM**

The DJHL will provide appropriate team uniforms, including game jerseys, practise jerseys, pant shells and socks. Team uniforms (game jerseys and practise jerseys) are the property of the DJHL and players will be responsible for the cost of any damage incurred while the uniform is in their possession. Socks will remain the property of the player.

Game jerseys are to be worn only at approved team functions. Game jerseys may only be worn during games and not during practice sessions. Players are to carry their game jerseys on hangers and protected from the elements with plastic covering or a garment bag. Game jerseys are not to be carried in the player's equipment bag.

Team uniforms shall be returned to the League Administrator by the Team Manager no more than 7 days following the final date of the Provincial Tournament. Any player not returning their team uniform shall be subject to Regulation 14 below.

Any player, who causes unnecessary damages to a team uniform or other loaned equipment, as determined by the League Administrator, shall be suspended from all activities, including future tryouts, until the replacement cost has been paid.

Players may wear a name bar on their jersey, which must be purchased through the Team Manager and be sewn on jerseys (not glued or heat applied). The Team Manager will ensure that name bars are applied by a professional seamstress approved by the League Administrator. The cost of placing the name bar on the jersey and the cost of removing the name bar from the jersey, which is in addition to the League registration fee, must be paid to the Team Manager at the start of the season.

Players are required to wear DJHL approved hockey socks so that they match the jerseys. One set of socks will be provided at the start of the season. Additional cost for replacement socks are the responsibility of the player.



Coaches are required to ensure all protective equipment is being worn by all players participating in games and practices. Players must wear all the equipment as specified and required by Hockey Canada and Hockey Newfoundland and Labrador while on the ice or bench. Equipment worn must be certified by the Canadian Standards Association if there is an applicable CSA equipment standard required by Hockey Canada. All neck guards must be BNQ certified. The BNQ certification must be visible on the neck guard. Neck guards are to be worn at all games and practices. Players will be suspended from their next scheduled game for attending practice without a certified neck guard.

The wearing of an intra-oral mouth guard with strap (if not form fitting or custom made) is mandatory. An exception may be permitted if the player has a letter from a doctor indicating the player cannot wear a mouth guard for medical reasons. Mouth guards are to be worn at all games and practices.

#### **Regulation 14: POOLED LEAGUE UNIFORM DEPOSIT**

All League uniforms (game and practise jerseys) must be returned at the end of the season. At the start of the season, players will be required to provide the League with a \$200 cheque post dated to April 30<sup>th</sup> following the end of the season. If the player does not return their uniform in good condition the League will **cash the post dated cheque** and proceed to replace the missing or damaged uniform.

#### **Regulation 15: POOLED LEAGUE PLAYER/PARENT AGREEMENTS**

Players and parents will complete the Parent/Player Agreement, included here as Appendix B. Following team selection the Team Manager will provide each family with the current version of the agreement. Executed copies of the agreement must be returned to the Team Manager in a timely manner. The Team Manager will return all executed agreements to the Financial Administrator.

#### **Regulation 16: POOLED LEAGUE COACH SELECTION**

People interested in the positions of Head Coach, Assistant Coach and Team Manager must complete the current version of the volunteer application included in Appendix C. Coach selection will be completed by the Operating Committee.

Minimum qualification for Head Coach positions is Development 1 and Assistant Coach positions is Coach Stream. All staff members must complete Speakout or Respect in Sport equivalent, and must complete screening as determined by HNL and the League. One member of the coaching staff must have the Hockey Canada Safety Person qualification.

The League encourages all coaches to advance their development through additional training. The League will pay all pre-approved coach training cost.

Team staff must reflect values and expectations which are appropriate for the age of the children under their charge. The Operating Committee will explain how coaches are expected to develop



all players at a coaches meeting at the start of each season. The Operating Committee can remove staff members from their duties for just cause.

### **Regulation 17: ICE TIME ALLOCATION**

The League's Ice Time Allocation guidelines are intended to provide every player an equal opportunity to develop their skills as a hockey player. Coaches are expected to coach within the guidelines putting player development ahead of the desire to win.

### **Regulation 18: PROVINCIAL TOURNAMENTS**

Pooled league teams will attend the annual HNL provincial tournaments. Attendance for players and coaches at provincial tournaments is mandatory. Players or coaches failing to honour the commitment to attend the annual HNL provincial tournaments will be refused participation in the League for the following season. Bantam players moving on to Midget who fail to honour the commitment to attend the annual HNL provincial tournaments will be refused participation in the Doug Marshall League for the following season.

If requested by HNL the League will host provincial tournaments in both the Pee wee and Bantam divisions. Member associations will share the responsibility of hosting the annual HNL provincial tournaments on a rotating basis. The cost associated with hosting and attending provincial tournaments will be recovered through player registration fees. The association hosting the provincial tournament on behalf of the League will receive the tournament registration payment from HNL to cover some of their expenses, with the remainder funded by the teams.

### **Regulation 19: AFFILIATES**

Teams in the pooled divisions will be assigned a set of affiliated players as outlined in Regulation 12. Teams will rotate opportunities for game call-ups amongst their pool of affiliated players. If practical, affiliated players should participate in practices with the pooled team prior to participating in games. If an affiliated player resigns then the team will select another player from the list of players who tried out for the pooled league but were not selected in the draft process.

Affiliates are obligated to play with the pooled teams when requested. Should there be a scheduling conflict with the affiliated player's regular team it is recommended that the pooled team game take precedence over their association based team. The affiliated player's association based B team is obligated to fill their roster from their respective house league. Games take precedence over practices in all cases.

### **Regulation 20: OFFICIALS**

Associations will arrange for all on ice and off ice officials for all League games played in their home arena. In all divisions the standard 3-man system will be used.



The League Administrator will consult with the Avalon Zone Coordinator to establish the minimum standard for on-ice officials for the League.

### **Regulation 21: TRANSFERRING TEAMS BETWEEN DIVISIONS**

Under Bylaw 7, the Operating Committee reserves the right to transfer an association based Atom team to another division if they are not of a comparable calibre to the other teams in their original division.

When a team is transferred to a new division they will start with 0 points. There will be no points transferred from the original division.

All games involving the transferred team in the division from which the team was transferred will be removed from the game results for that division. It will be as if the team never played in the original division from the perspective of divisional standings.

When the transferred team is added to the schedule in the new division, on a go forward basis the transferred team will play the same number of games against each team in the new division.

### **Regulation 22: PROTESTS**

Protests of the interpretation of a League rule may be made in writing to the League Administrator within 24 hours of the initial interpretation of the rule. Protests are to be accompanied by a \$100 fee that will be refunded if the protest is successful. The \$100 fee will be credited to the League bank account for all unsuccessful protests.

All protests must be filed by the Association's Operating Committee representative. Coaches cannot file a protest directly.

### **Regulation 23: APPEALS**

Appeals of any decision regarding a protest or disciplinary matter can be made to the HNL Appeals Committee. All appeals to the HNL Appeals Committee must conform to the regulations established in the HNL constitution, By-law 6, Section 610, available from the HNL website.

### **Regulation 24: POOLED LEAGUE AWARDS BANQUET**

Each season will conclude with an awards banquet for the pooled league divisions. The awards banquet cost for players and coaches will be included in the player registration fees. Parents can attend the awards banquet for a nominal charge intended to cover the cost of the additional meals.

### **Regulation 25: POOLED LEAGUE AWARDS**

League Championship Trophies will consist of the following:

- Pooled Peewee – Shellie Dawe Trophy
- Pooled Bantam – Rosemary Marshall Trophy



The League will present both team awards and championship trophies at the annual awards banquet. Team Awards will consist of Most Valuable Player and Most Dedicated Player for each team.

The League will identify an all-star team for each pooled division.



## Playing Rules

### **Rule 1: PURPOSE**

The purpose of the League Playing Rules is to clearly define any additions or deviations from the official playing rules established by Hockey Canada or HNL which are unique to the League. Players, parents, team management and the Operating Committee should be familiar with the League's Playing Rules.

### **Rule 2: AMENDMENTS TO THE PLAYING RULES**

All proposed amendments to the League's Playing Rules will require a greater than 50% majority vote of the Operating Committee.

Notice is *not required* to be given in advance of a meeting where an amendment to the Playing Rules will be discussed and voted upon.

### **Rule 3: LEAGUE PLAY**

The League will play both a regular season and a playoff in each division to select the Division Champion.

Each team will play a balanced schedule of approximately 25 regular season games per season. There may be some variation depending upon the number of teams per division, and the overall duration of the hockey season.

A playoff series, as described in Rule 14, will follow the regular season.

### **Rule 4: GAME DURATION**

Games in the Atom A, Atom B, Pee wee B and Bantam B will be of 30 minutes duration with 3 periods of 10 minute stop time duration scheduled in a 50 minute time slot.

Games in the pooled divisions will be of 45 minutes duration with 3 periods of 15 minute stop time duration with a 80 minute provision of ice time. Host associations will schedule back-to-back games in the pooled divisions in a 3 hour time slot. In back-to-back games the ice will be resurfaced between the second and third period of the 1<sup>st</sup> game and between the first and second period of the 2<sup>nd</sup> game.

The referee may instruct the minor official to run the time clock in order to ensure the game will be concluded on schedule. However, there shall be no running of the clock for the last minute of the game. No additional time can to be added to the game clock at the conclusion of the game.





## **Rule 5: DEFAULTS**

As a minimum teams must ice fourteen (14) skaters plus one (1) goalie. The minimum number of players must be dressed and on the team bench before the start of the second period. Teams without the minimum number of players will forfeit two points to the opposing team. Games will be played to their conclusion with all penalties and suspensions applying as if the minimum number of players participated. A game will be halted if the Hockey Canada minimum player requirement as established in Playing Rule 2.2 is not met or if in the opinion of the referee it is unsafe for the players to proceed.

Any association based team that defaults three (3) games shall be reviewed by the Operations Committee to determine whether or not the team should stay in the league.

## **Rule 6: GAME RESULTS**

Each team will identify a representative who will be responsible for uploading game results on the League website. The Association's Operating Committee representative will provide the League Administrator with a list of association based team representatives immediately prior to the first game of the season.

The home team is responsible for uploading game results to the league website. The League Administrator will assign a user id and password to the team representative responsible for uploading game results.

All game results are to be updated the same evening as the game was played.

## **Rule 7: TOURNAMENTS AND TRAVEL PERMITS**

Association base teams traveling for tournaments or exhibition games must follow HNL regulations with respect to travel permits. Association based teams are responsible for advising the League Administrator of any scheduling changes required to accommodate the team's travel plans. The maximum travel period must not exceed the actual days of tournament play and 1 travel day prior to and 1 travel day following the actual days of tournament play. The League Administrator is not obligated to accommodate travel requests. Teams are requested to provide as much notice as possible to improve the likelihood of their travel request being approved. Association based teams traveling without League approval may have missed games defaulted, or the team can be suspended from League play for the remainder of the season.

Pooled teams traveling to tournaments and exhibition games must follow HNL rules, with all travel requests signed by the League President. Similar notification to the League Administrator as discussed above for association based teams is also required.

## **Rule 8: SANCTIONING ADDITIONAL ON-ICE & OFF-ICE ACTIVITY**

Teams in the pooled divisions can offer optional on-ice and off-ice activities that are in addition to the League scheduled activities. Teams must clearly advise players and parents that these activities are optional. Teams cannot make these additional activities mandatory and there can be



no repercussions for players that chose not to attend. These activities include, but are not limited to, tournaments, exhibition games, extra practices, team building events, team meals, workouts, and dry land training. The league recognizes the value of these activities, and encourages team staff to be sensitive when approaching players and parents regarding these activities.

## **Rule 9: ICE TIME ALLOCATION**

The League follows HNL's Ice Time Allocation guidelines that were revised in September 2014. These guidelines are intended to provide every player an equal opportunity to develop their skills as a hockey player. In the spirit of player development all players are to be treated fairly and given the opportunity to contribute to team success.

### *Atom Divisions:*

Games in their entirety are to be coached based on the principle of ***equal ice time*** for all players. It is recognized that equal ice time is not possible absent a buzzer system for line changes. However, coaches are expected to roll their lines in all 5 on 5 situations, and to continue to rotate players in all special teams (penalty kill and power play) situations. All players are to be given the opportunity to play in ***all*** game situations. At no time will a coach shorten their bench or change line combinations late in the game or for special team situations.

### *Peewee and Bantam Divisions:*

In the 1<sup>st</sup> and 2<sup>nd</sup> periods all games are to be coached based on the principle of ***equal opportunity*** for all players. Coaches are expected to roll their lines in all 5 on 5 situations and to continue to rotate players in all special teams (penalty kill and power play) situations. All players are to be given the opportunity to play in ***all*** game situations.

In the 3<sup>rd</sup> period coaches have the ***discretion*** to play selected players in all special team situations and in the last three (3) minutes of the third period and throughout overtime. Prior to using special teams in games situations coaches must include special teams training for all players in their practises.

### *Goaltenders*

Goaltenders have the option of (i) changing during the mid-way point of each game or (ii) play full games. Throughout the course of a tournament, league playoff series and the season overall, each of the team's 2 goaltenders must have equal game time. Goaltenders are restricted to a one game differential throughout tournaments, league playoff series and the season overall.

Any coach who is found upon investigation not to be following the ice time allocation rule will be subject to the following disciplinary action:

1. A **First Offence** warrants a written warning from the President, a copy of which will be sent to HNL to be placed on file.
2. A **Second Offence** warrants a one (1) month suspension from the date of the offence, with not less than a five (5) game duration.
3. A **Third Offence** warrants a one (1) year suspension from the date of the offence.



4. A **Fourth Offence** warrants an indefinite suspension upon further review by HNL.

#### **Rule 10: TIME OUTS**

No timeouts are allowed in the regular season. In the Pee wee and Bantam pooled divisions one 30 second timeout per game is permitted during the playoffs.

#### **Rule 11: SCHEDULES**

The role of Scheduler will be undertaken by the League Administrator.

League schedules will be completed in advance of the season and released in stages through the League web site.

All games are scheduled to start no earlier than 5:30pm weekdays, and must be concluded by 10:00pm with the exception of the Atom divisions where games must be concluded by 9:00pm.

Changes to home game schedules require a minimum of 7 days notice with the exception of games being postponed due to adverse weather conditions or the unavailability of the host facility. Requests for schedule changes are to be made to the League Administrator *only* by the Operating Committee representative for association based teams or for the association providing the ice time for pooled league games and practices. ***Coaches and managers cannot request changes to League schedules.***

The League Administrator will determine if the request is bona fide and if approved will work with the two affected Associations to reschedule the game. Otherwise the scheduled game must stand and if not played two points must be awarded to the opponent.

Postponed games must be added to the schedule as soon as possible after the original scheduled time. Typically there will only be two (2) weeks allotted at the end of the season to provide an opportunity to rescheduled games.

#### **Rule 12: PLAYOFFS**

All teams make the playoffs. A playoff series to select League champions and bronze medal winners for each division will commence at the conclusion of the regular season. The League playoffs are to start no later than two (2) weeks after the end of the regular schedule for a particular division.

The League Administrator shall ensure that there is normally a minimum of 6 weeks available for playoff games prior to Easter Sunday. Extending the season past Easter Sunday will require the approval of the Operations Committee.

The playoffs will consist of (if necessary) elimination round(s), a semi-final round and a final round with the two winners of the semi-final round competing for the championship.



In the 6 team pooled divisions the top 2 teams will get a bye to the semi-final round with the remaining 4 teams playing an elimination round for the right to meet the top 2 teams in the semi-finals. For the pooled divisions the elimination round will be a 2 game total goal format, the semi-finals will be a best 2 of 3 games and the finals a best 3 of 5 games format.

In the association based divisions with greater than 4 teams an elimination round of games will be played to identify the 4 teams proceeding to the semi-final round. The Operating Committee will agree upon the format for the elimination rounds in the required divisions and post a playoff tree before the end of the regular season. The semi-finals and finals in the Atom A, Atom B, Peewee B and Bantam B divisions will be a best 2 of 3 games format

In the elimination rounds that use a 2 game total goal format, a tie will be allowed in the 1<sup>st</sup> game of the 2 game total goal series. If the teams are tied in goals at the end of the 2<sup>nd</sup> game a shootout as per Rule 14 will decide the team to advance to the semi-finals.

The minimum number of players required for playoff games is the same as during the regular season.

The League will present gold, silver and bronze medals.

### **Rule 13: PLAYOFF SEEDING**

Playoff seeding will be based upon the final standings at the end of the regular season.

In the 6 team pooled leagues the 3<sup>rd</sup> placed team will play the 6<sup>th</sup> placed team and the 4<sup>th</sup> placed team will play the 5<sup>th</sup> placed team in an elimination round to determine who faces the 1<sup>st</sup> and 2<sup>nd</sup> placed teams in the semi-finals.

The semi-final round will involve the highest place team playing the lowest place team, while the 2<sup>nd</sup> highest place team will play the 2<sup>nd</sup> lowest place team.

In the event of a tie for the last semi-final position based upon points, a special playoff game will be held in the rink of the team with the first available ice time. Sudden death overtime must be used if required.

Ties for placement other than the last semi-final position will be decided by the following:

1. Record against each other
2. If still tied, goals for and against percentage in games involving the tied teams as per HNL tie breaking rules
3. If still tied, lowest penalty minutes in games involving the tied teams

### **Rule 14: SHOOTOUTS**

If the teams are tied at the end of regulation time in a playoff game, the game will be decided by shootout.

The shootout procedure is as follows:



1. Initially each team identifies 3 players to participate in the shootout
2. Home team shoots first
3. The team with the most goals after each has taken 3 shots is the winner
4. If the score is tied after 3 shots, each team will proceed to alternate shots until a winner is declared
5. No player can shoot twice until every player has taken a shot
6. If a player was in the penalty box at the end of regulation time they will not be allowed to participate in the shootout

### **Rule 15: PLAYOFF SCHEDULE**

The first two games of each playoff series will be scheduled according to the regular schedule of ice time used throughout the regular season. Thus the higher placed team may not always have the first game, but each team will host one game before either team hosts 2 games. If the higher placed team can provide ice time earlier in the week, before the regularly scheduled ice time for the lower placed team, then the first game will held at the earlier time. Forty-eight hours notice and the approval of the League Administrator will be required for the higher placed team to request to reschedule the first game.

Typically the odd numbered games in any series shall be played at the home rink and time slot provided by the higher placed team. The lower placed team will normally host the even numbered games in each series.

### **Rule 16: SUSPENSIONS**

Players and coaches in the League are subject to the HNL Suspension Guidelines as the basis for suspensions. In addition to the HNL Suspension Guidelines, the League adds 1 additional game for suspensions given for fighting infractions.

Immediately following the completion of any game which included a suspension, gross misconduct or match penalty, the home team is responsible for sending a copy of the official game sheet to the League Administrator. The official game sheet can be sent by facsimile transmission or scanned in and sent as a PDF file to the League Administrator's email account [info@djhl.ca](mailto:info@djhl.ca).

When a game includes a suspension that will carry over to future games, the home team is responsible for sending an email to the League Administrator immediately following the conclusion of the game advising of the nature of the suspension. This requirement is in addition to the transmission of the official game sheet to the League Administrator.

The Operating Committee, through the Executive Committee, reserves the right to increase the duration of HNL suspensions where the situation warrants this action.

Any suspension received in the DJHL must be served in the DJHL. House league, exhibition, tournament or high school games cannot be used to serve a suspension issued in a DJHL game. However, HNL sanctioned tournaments and exhibition games scheduled prior to the awarding of



a suspension, in which the players DJHL team is previously scheduled to participate can be used to serve a DJHL suspension.

Serving suspensions that carry beyond the end of the playoffs will be addressed by the Operating Committee.

The onus is on coaches to ensure that all players on the game sheet are participating in the game and are permitted to play and are not currently under suspension. Any coach who uses a suspended player will be subject to the following disciplinary measures:

1. Two (2) game suspension to the Head Coach for a first offence,
2. Suspension of the Head Coach the duration of which to be determined by the Discipline Committee for subsequent offences, and
3. Games where a team uses a suspended player will be forfeited to the opposing team.

#### **Rule 17: GAME EJECTION**

Players receiving 3 penalties (separate infractions) in any League game will receive a game ejection for the remainder of the contest. There is no carryover from the game ejection to the player's next game.

#### **Rule 18: CALL-UP PLAYERS**

Teams must use call-up players to ensure the minimum number of players, as established in Rule 5 – Defaults are available for each game.

Pooled teams must call-up from their respective pool of affiliated players. Association based teams will follow the rules established by their home association.

For further guidance please see Regulation 19 – Affiliates.

#### **Rule 19: COMMITMENT**

As part of the Player's commitment to their team, all pooled League players are required to attend all practices, games and team functions unless excused in advance by the coaching staff. Players are required to advise the coaching staff of his/her absence in advance of team functions. Excessive demands on players' time and expense will be arbitrated by the Operating Committee.



**Appendix A**  
**Duties of League Staff**



## **Duties of the League Administrator**

### **GENERAL**

The League Administrator will be responsible for the day to day operation of the League. The League Administrator will answer to the Operating Committee and will work closely with the Executive Committee.

### **APPOINTMENT**

The League Administrator will be appointed for a 2-year term that can be renewed with no limit on the number of terms served. The honorarium paid to the League Administrator will be set in the annual League budget, as agreed upon by the Operating Committee.

The Operating Committee can use any method it wishes to identify candidates for the position of League Administrator. The appointment must be made prior to the start of the hockey season.

### **DUTIES AND RESPONSIBILITIES**

The duties and responsibilities of the League Administrator include:

- Calling meetings on behalf of the Operating Committee as required
- Calling meetings on behalf of the Executive Committee as required
- Acting as recording secretary for all meetings
- Managing the RBC DJHL web site
- Schedule League games
- Maintain and circulate on a weekly basis a record of any/all suspensions
- Support the President to fulfill the role as media spokesperson
- Other duties as assigned

### **AUTHORITY**

The League Administrator has the authority to act on behalf of the Operating Committee and the Executive Committee in the following matters;

- Interpretation of League rules and regulations
- Purchasing of items in the approved budget
- Notify players of suspensions through the appropriate Operating Committee representative
- Negotiating changes to the League schedule
- Negotiating sponsorships





## **Duties of the Financial Administrator**

### **GENERAL**

The Financial Administrator will be responsible for the financial operation of the League. The Financial Administrator will answer to the Operating Committee and will work closely with the Executive Committee.

### **APPOINTMENT**

The Financial Administrator will be appointed for a 2-year term that can be renewed with no limit on the number of terms served. The honorarium paid to the Financial Administrator will be set in the annual League budget, as agreed upon by the Operating Committee.

The Operating Committee can use any method it wishes to identify candidates for the position of Financial Administrator. The appointment must be made prior to the start of the hockey season.

### **DUTIES AND RESPONSIBILITIES**

The duties and responsibilities of the Financial Administrator include:

- Work with the Treasurer to establish an annual League budget
- Determine the tryout fee based upon a cost recovery position
- Determine the annual registration fee for players
- Managing the RBC DJHL bank account
- Maintain and circulate on a monthly basis a statement of League accounts
- Conduct the day to day financial business of the League (Pay bills, purchasing, bank deposits etc)
- Manage the uniform deposit process
- Support the Treasurer to fulfill their role
- Other duties as assigned

### **AUTHORITY**

The Financial Administrator has the authority to act on behalf of the Operating Committee and the Executive Committee in the following matters;

- Payment of bills
- Purchasing of items in the approved budget



**Appendix B**  
**Player/Parent Agreements**



## Player/Parent Agreement

The following are the terms by which the player (“Player”) and the player’s parent or guardian (“Parent”) agrees to upon their acceptance of the offer of a position on a hockey team in the pooled division of the RBC Don Johnson Hockey League (the “DJHL” or “League”) for the upcoming hockey season.

### 1. Expected Conduct of Players and Parents

- a. Players must be well behaved during any and all team related activities where they represent the DJHL. While not limiting a coach's right to discipline a player, behaviour, which is judged by the Disciplinary Committee to be unacceptable, may result in the player being disciplined.
- b. Coaches, Players, and Parents shall treat each other, opposing players, coaches, game officials and others with **respect** and show good sportsmanship at all times.
- c. Players, Parents or Coaching Staff will not damage rink property.
- d. Parents agree to allow the volunteer coaches to coach the team to the best of their ability and not openly criticize their coaching or undermine their authority.
- e. Parents wanting a discussion with members of the coaching staff should arrange for an appointment through the Team Manager. At no time should coaches be approached in the rink before, during or after team practices and games to discuss matters related to individual players.

***ANY BEHAVIOR WHICH IS JUDGED BY THE DISCIPLINARY COMMITTEE TO BE ABUSIVE OR INTIMIDATING TOWARD A COACH, PLAYER, PARENT, DJHL OPERATING COMMITTEE MEMBER OR ANY OTHERS, OR ANY GAME OFFICIAL SHALL BE DEALT WITH SEVERELY AND MAY RESULT IN THE PLAYER, PARENT OR FAMILY MEMBER BEING SUSPENDED FROM ALL ACTIVITY WITH THE DJHL AND THE FUTURE REFUSAL TO REGISTER ANY MEMBER OF THAT FAMILY.***

### 2. Rules Regarding Players Status on a Team

- a. If a Player's Registration Fee is deemed to be outstanding by the League Administrator after the final date for payment, the player will be removed from the team and will not be allowed to play in the DJHL for the remainder of the season.
- b. Players are required to participate with their team in the All Newfoundland Tournaments during Easter. If a Player fails to fulfill this requirement, that Player will be removed from the team immediately and prohibited from participating in the DJHL or the Doug Marshall Hockey League in the following season.
- c. If a Player fails to complete the hockey season for a reason other than illness or injury, that Player will be prohibited from participating in the DJHL or the Doug Marshall Hockey League in the following season.



- d. As part of the Player's commitment to their team, Player is required to attend all practices, games and team functions unless excused in advance by the coaching staff. Player is required to advise the coaching staff of his/her absence in advance of team functions.
- e. Coaches, Players, and Parents are representatives of DJHL and must conduct themselves accordingly. Players must behave themselves at all times, particularly when they are together as a team in the dressing room. Foul language, intimidation and bullying will not be tolerated.

### 3. Equipment and Uniforms

- a. The DJHL will provide appropriate team uniforms, including game jerseys, practise jerseys, pant shells and socks. Team uniforms (jerseys and pant shells) are the **property of the DJHL** and players will be responsible for the cost of any damage incurred while the uniform is in their possession. Socks will remain the property of the Player.
- b. **A \$200 deposit is required for the team uniform. Deposits are to be made by postdated personal cheques, dated for April 30<sup>th</sup>, 2015. If the uniform is not returned by this date, or if the uniform is damaged beyond repair, the DJHL will cash the cheque(s) and purchase a replacement uniform.**
- c. Game jerseys are to be worn **ONLY** at approved team functions.
- d. Game jerseys may only be worn during games and not during practice sessions. Players are to carry their game jerseys on hangers and protected from the elements with plastic covering or a garment bag. **Game jerseys are not to be carried in the Player's equipment bag.**
- e. Team uniforms shall be returned to the League Administrator by the Team Manager no more than 7 days following the **final date of the Provincial Tournament**. Any player not returning their team uniform **shall be subject to clause 3.b above**.
- f. Any player, who causes unnecessary damages to a team uniform or other loaned equipment, as determined by the League Administrator, shall be suspended from all activities, including future tryouts, until the replacement cost has been paid.
- g. Players may wear a name bar on their jersey, which must be purchased through the Team Manager and be sewn on jerseys (not glued or heat applied). The Team Manager will ensure that name bars are applied by a professional seamstress approved by the League Administrator. The cost of placing the name bar on the jersey and the cost of removing the name bar from the jersey, which is in addition to the League registration fee, must be paid to the Team Manager at the start of the season.
- h. Players are required to wear DJHL approved hockey socks so that they match the jerseys. **One set of socks** will be provided at the start of the season. Replacement socks are the responsibility of the player.
- i. Players must wear all the equipment as specified and required by Hockey Canada and Hockey Newfoundland and Labrador while on the ice or bench.
- j. Equipment worn must be certified by the Canadian Standards Association if there is an applicable CSA equipment standard required by Hockey Canada.



- k. All neck guards must be BNQ certified. The BNQ certification must be visible on the neck guard. Neck guards are to be worn **at all games and practices. Players will be suspended from their next scheduled game for attending practice without a certified neck guard.**
- l. The wearing of an intra-oral mouth guard with strap (if not form fitting or custom made) is mandatory. An exception may be permitted if the player has a letter from a doctor indicating the player cannot wear a mouth guard for medical reasons. Mouth guards are to be worn **at all games and practices.**
- m. Coaches are required to ensure all protective equipment is being worn by all players participating in games and practices.

#### **4. Payment of Fees**

- a. Payment of fees is to be made in a timely fashion as established by the DJHL Operating Committee. Acceptance of this agreement shall mean that acceptable arrangements for payment have been made with the League.

**Please sign below indicating your acceptance of the terms of this Player/Parent Agreement and return to you team manager.**

**I HAVE READ AND UNDERSTAND THIS AGREEMENT WHICH GOVERNS MY SON'S / DAUGHTER'S PARTICIPATION IN THE DON JOHNSON HOCKEY LEAGUE**

_____	_____
Player's Name	Parent's Name
_____	_____
Parent's Signature	Date

ACCEPTED BY THE DON JOHNSON HOCKEY LEAGUE ON  
THE \_\_\_\_\_ DAY OF OCTOBER, 2014.

**THE DON JOHNSON  
HOCKEY LEAGUE**

Per: \_\_\_\_\_



## **Player/Parent Agreement**

**(Team Sign-off Format)**

The following are the terms by which the player (“Player”) and the player’s parent or guardian (“Parent”) agrees to upon their acceptance of the offer of a position on a hockey team in the pooled division of the RBC Don Johnson Hockey League (the “DJHL” or “League”) for the upcoming hockey season.

### **1. Expected Conduct of Players and Parents**

- a. Players must be well behaved during any and all team related activities where they represent the DJHL. While not limiting a coach's right to discipline a player, behaviour, which is judged by the Disciplinary Committee to be unacceptable, may result in the player being disciplined.
- b. Coaches, Players, and Parents shall treat each other, opposing players, coaches, game officials and others with **respect** and show good sportsmanship at all times.
- c. Players, Parents or Coaching Staff will not damage rink property.
- d. Parents agree to allow the volunteer coaches to coach the team to the best of their ability and not openly criticize their coaching or undermine their authority.
- e. Parents wanting a discussion with members of the coaching staff should arrange for an appointment through the Team Manager. At no time should coaches be approached in the rink before, during or after team practices and games to discuss matters related to individual players.

***ANY BEHAVIOR WHICH IS JUDGED BY THE DISCIPLINARY COMMITTEE TO BE ABUSIVE OR INTIMIDATING TOWARD A COACH, PLAYER, PARENT, DJHL OPERATING COMMITTEE MEMBER OR ANY OTHERS, OR ANY GAME OFFICIAL SHALL BE DEALT WITH SEVERELY AND MAY RESULT IN THE PLAYER, PARENT OR FAMILY MEMBER BEING SUSPENDED FROM ALL ACTIVITY WITH THE DJHL AND THE FUTURE REFUSAL TO REGISTER ANY MEMBER OF THAT FAMILY.***

### **2. Rules Regarding Players Status on a Team**

- a. If a Player's Registration Fee is deemed to be outstanding by the League Administrator after the final date for payment, the player will be removed from the team and will not be allowed to play in the DJHL for the remainder of the season.
- b. Players are required to participate with their team in the All Newfoundland Tournaments during Easter. If a Player fails to fulfill this requirement, that Player will be removed from the team immediately and prohibited from participating in the DJHL or the Doug Marshall Hockey League in the following season.
- c. If a Player fails to complete the hockey season for a reason other than illness or injury, that Player will be prohibited from participating in the DJHL or the Doug Marshall Hockey League in the following season.



- d. As part of the Player's commitment to their team, Player is required to attend all practices, games and team functions unless excused in advance by the coaching staff. Player is required to advise the coaching staff of his/her absence in advance of team functions.
- e. Coaches, Players, and Parents are representatives of DJHL and must conduct themselves accordingly. Players must behave themselves at all times, particularly when they are together as a team in the dressing room. Foul language, intimidation and bullying will not be tolerated.

### 3. Equipment and Uniforms

- a. The DJHL will provide appropriate team uniforms and equipment. Team uniforms are the **property of the DJHL** and players will be responsible for the cost of any damage incurred while the uniform is in their possession. Socks will remain the property of the Player.
- b. **A \$250 deposit is required from each 'A' Division team as a Team Uniform Deposit. This cheque deposit (payable to the DJHL) is required upon issue of League uniforms at start of season. A team failing to return a League uniform at the end of the season, or returning a uniform with unreasonable damage, will forfeit return of this deposit. Such deposit cheques are not to be post-dated.**
- c. Game jerseys are to be worn **ONLY** at approved team functions. Game jerseys may only be worn during games and not during practice sessions. Players are to carry their game jerseys on hangers and protected from the elements with plastic covering or a garment bag. **Game jerseys are not to be carried in the Player's equipment bag.**
- d. Team uniforms shall be returned to the League Administrator by the Team Manager no more than 7 days following the **final date of the Provincial Tournament**. Name bars must be removed to avoid loss of uniform damage deposit.
- e. Any player, who causes unnecessary damages to a team uniform or other loaned equipment, as determined by the League Administrator, shall be suspended from all activities, including future tryouts, until the replacement cost has been paid.
- f. Players may wear a name bar on their jersey, which must be purchased through the Team Manager and be sewn on jerseys (not glued or heat applied). The Team Manager will ensure that name bars are applied by a professional seamstress approved by the League Administrator. The cost of placing the name bar on the jersey and the cost of removing the name bar from the jersey, which is in addition to the League registration fee, must be paid to the Team Manager at the start of the season.
- g. Players are required to wear DJHL approved hockey socks so that they match the jerseys. **One set of socks** will be provided at the start of the season. Replacement socks are the responsibility of the player.
- h. Players must wear all the equipment as specified and required by Hockey Canada and Hockey Newfoundland and Labrador while on the ice or bench.
- i. Equipment worn must be certified by the Canadian Standards Association if there is an applicable CSA equipment standard required by Hockey Canada.
- j. All neck guards must be BNQ certified. The BNQ certification must be visible on the neck guard. Neck guards are to be worn **at all games and practices. Players will be suspended from their next scheduled game for attending practice without a certified neck guard.**







**Appendix C**  
**Forms**



# VOLUNTEER APPLICATION

## Personal Information

Did you previously complete a HNL Volunteer screening application?

Yes  No

Name: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Address: \_\_\_\_\_

Work No.: \_\_\_\_\_

\_\_\_\_\_

Facsimile No.: \_\_\_\_\_

\_\_\_\_\_

Date of Birth: \_\_\_\_\_

month/day/year

Email Address: \_\_\_\_\_

## Children trying out to play in the TRI-COM Hockey League:

Name: \_\_\_\_\_

Division: \_\_\_\_\_

Name: \_\_\_\_\_

Division: \_\_\_\_\_

Name: \_\_\_\_\_

Division: \_\_\_\_\_

## Home Minor Hockey Association (Please circle appropriate logo)



## Position Applied For (Please check appropriate boxes)

Head Coach

Assistant Coach

Manager

Trainer

## Hockey Canada NCCP Certifications Completed

(Please check appropriate boxes and attach copies of certificates)

Introduction to Coaching

Coach Stream

Development (Intermediate) Stream

High Performance (Advanced) Stream

Speak Out

Hockey Canada Safety Person



## Hockey Resume

Previous experience as a coach, manager or trainer:

Season	Association	Team	Position	Division

Please provide any other pertinent details to support your application:

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## Coaching Reference

Please provide the name of an established hockey coach we can contact as a reference for your application.

Name: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

**Attach certificates and other pertinent information to the back of the application.**

**Deadline for submitting the application to your sponsoring Minor Hockey Association is Monday September 1<sup>st</sup>.**



# DJHL PLAYER TRYOUT REGISTRATION FORM

## Player Information (Please supply all information requested)

Player's name: \_\_\_\_\_ Position: \_\_\_\_\_

Street Address: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

City/Town: \_\_\_\_\_ MCP No.: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Telephone No.: \_\_\_\_\_

Mother's name: \_\_\_\_\_ Business Telephone No.: \_\_\_\_\_

Father's name: \_\_\_\_\_ Business Telephone No.: \_\_\_\_\_

Email Address: \_\_\_\_\_

Medical Info: \_\_\_\_\_

## Home Minor Hockey Association (Please circle appropriate logo)



## Calculation of Fees

HNL Registration Fee	_____	\$56
DJHL Tryout Fee (non-refundable)	_____	
Association Base Registration Fee <sup>1</sup>	_____	
<b>TOTAL</b>	_____	

<sup>1</sup> The base registration fee is set by each minor hockey association.

Division	
Pewee	<input type="checkbox"/>
Bantam	<input type="checkbox"/>

There will be additional fees applied if the player is successful in being selected to play in the DJHL. The Association Base Fee will be applied against the league registration fee of approximately \$1,000.

\_\_\_\_\_ **To be completed by Minor Hockey Association Representative** \_\_\_\_\_

DJHL Registration Fee Paid in Full \_\_\_\_\_ print name \_\_\_\_\_ signature \_\_\_\_\_