



VOLUNTEER APPLICATION

(updated October 2015)

The following is a summary of the requirements associated with becoming a volunteer with the RBC Don Johnson Hockey League.

All Volunteers

These requirements are for all volunteers including staff, Board of Directors, coaches, managers, Hockey Canada Safety Persons and any other person in authority involved with minor hockey players:

HNL Membership Application

This form, sometimes referred to as the "HNL Screening form" must be completed in your first season as a volunteer. Completed forms are to be returned to your minor hockey association where they will be forwarded to Hockey Newfoundland & Labrador for processing.

Screening

The Certificate of Conduct, sometimes referred to as a "Criminal Records Screening Certificate", must be applied for and submitted before the start of *every hockey season*. The application form and a letter stating you are a minor hockey volunteer are available from your minor hockey association. For further information check out <http://www.rnc.gov.nl.ca/faqs/certificate.html>

The Vulnerable Sector Check must be completed every 5 years. The application form and a letter stating you are a minor hockey volunteer are available from your minor hockey association. Proof is required if this check has already been completed.

Speakout

Every volunteer must attend the Speakout seminar, or as an alternative complete the *Respect in Sport* on line course.

Coaches, Assistant Coaches and Trainers

The table below establishes the minimum qualifications for coaches, managers and trainers.

Position	NCCP Qualification
Head Coach	Development 1, Speakout
Assistant Coach	Coach Stream, Speakout
Manager	Speakout
Trainer	Hockey Canada Safety Person, Speakout

Complete the volunteer application form on the following pages, and submit it with copies of all coaching certificates to your Minor Hockey Association President as soon as possible. Volunteers who are recruited thereafter by the DJHL will be provided with a letter from the DJHL Registrar that must be submitted to the RNC requesting a certificate of conduct and vulnerable sector check. The RNC will mail these certificates directly to the DJHL when prepared.

VOLUNTEER APPLICATION

Personal Information

Did you previously complete a HNL Volunteer screening application?

Yes No

Name:

Telephone No.:

Address:

Work No.:

Facsimile No.:

Date of Birth:

_____/_____/_____
month/day/year

Email Address:

Children playing or trying out in the DJHL:

Name:

Division:

Name:

Division:

Name:

Division:

Home Minor Hockey Association (Please circle appropriate logo)



Position Applied For (Please check appropriate boxes)

Head Coach

Assistant Coach

Manager

HCSP (Trainer)

Hockey Canada NCCP Certifications Completed

(Please check appropriate boxes and attach copies of certificates)

Introduction to Coaching Coach Stream

Development (Intermediate) Stream High Performance (Advanced) Stream

Speak Out Hockey Canada Safety Person

Endorsement

On behalf of _____ Minor Hockey Association I endorse this candidate for a volunteer position with the DJHL.

President

Hockey Resume

Previous experience as a coach, manager or trainer:

Season	Association	Team	Position	Division

Please provide any other pertinent details to support your application:

Coaching Reference

Please provide the name of an established hockey coach we can contact as a reference for your application.

Name: _____ Telephone No.: _____

Attach certificates and other pertinent information to the back of the application.

This application must be submitted to your sponsoring Minor Hockey Association for endorsement prior to being forwarded to the DJHL. The DJHL reserves the right to place deadlines on any volunteer recruitment process.